

CAPE WINELANDS DISTRICT MUNICIPALITY

TARIFFS FOR THE BOOKYEAR - 2016/2017

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**THE TREASURY STAFF WILL ASSIST PEOPLE SPEAKING A DIFFERENT LANGUAGE,
WITH THE INTERPRETATION OF THE TARIFFS.**

CAPE WINELANDS DISTRICT MUNICIPALITY

SUNDRY TARIFFS

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2016/2017

1. SUPPLY OF INFORMATION TO THE PUBLIC:

	<u>2015/2016</u>	<u>Tariff</u>	<u>2016/2017</u> <u>V.A.T.</u>	<u>Total</u>
1.1 <u>Plan-& Photo-copies</u> other than A/3:				
<i>(Income Vote = 1 1327 / 0720)</i>				
1.1.1 <u>Copies</u>				
<u>Paper</u>				
A/0	<u>R60.40</u>	R56.16	R 7.86	<u>R64.02</u>
A/1	<u>R35.60</u>	R33.10	R 4.64	<u>R37.74</u>
A/2	<u>R23.70</u>	R22.04	R 3.08	<u>R25.12</u>
A/3	<u>R15.30</u>	R14.23	R 1.99	<u>R16.22</u>
A/4	<u>R9.70</u>	R9.02	R 1.26	<u>R10.28</u>
<u>Tracing paper</u>				
A/0	<u>R109.50</u>	R101.82	R 14.25	<u>R116.07</u>
A/1	<u>R66.10</u>	R61.46	R 8.61	<u>R70.07</u>
A/2	<u>R35.70</u>	R33.19	R 4.65	<u>R37.84</u>
A/3	<u>R23.70</u>	R22.04	R 3.08	<u>R25.12</u>
A/4	<u>R15.30</u>	R14.23	R 1.99	<u>R16.22</u>
<u>Film</u>				
A/0	<u>R215.00</u>	R199.91	R 27.99	<u>R227.90</u>
A/1	<u>R129.50</u>	R120.41	R 16.86	<u>R137.27</u>
A/2	<u>R66.10</u>	R61.46	R 8.61	<u>R70.07</u>
A/3	<u>R35.70</u>	R33.19	R 4.65	<u>R37.84</u>
A/4	<u>R22.10</u>	R20.55	R 2.88	<u>R23.43</u>
1.2 <u>Deeds Enquiries:</u>	<u>R22.70</u>	R21.11	R 2.95	<u>R24.06</u>
<i>(Inc. Vote. = 1 1201 / 0720)</i>				
1.3 <u>Information from Computer:</u>				
<i>(Inc. Vote. = 1 1210 / 0720)</i>				
(Per Master)	<u>R17.40</u>	R16.18	R 2.26	<u>R18.44</u>
(Per Local Area or Ward)	<u>R159.60</u>	R148.40	R 20.78	<u>R169.18</u>
1.4 <u>Search fees:</u>	<u>R159.60</u>	R148.40	R 20.78	<u>R169.18</u>
<i>(Inc. Vote. = 1 1201 / 0720)</i>				
Information not readily available - <i>(Per hour or part thereof)</i>				

	<u>2015/2016</u>		<u>2016/2017</u>	
		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
1. <u>DEPOSIT FOR DISPLAY OF ELECTION POSTERS AND OTHER</u> <i>(Income Vote. = 1 1002 / 0720)</i>	<u>R1 590.00</u>	R1 478.07	R 206.93	<u>R1 685.00</u>

2. NON - REFUNDABLE FEE FOR ISSUING OF TENDER DOCUMENTS

(Income Vote.= 1 1235 / 0720)

Standard document / max. 50 pages	<u>R 170.00</u>	R 157.89	R 22.11	<u>R 180.00</u>
Extended document / exceeding 50 pages	<u>R 320.00</u>	R 298.25	R 41.75	<u>R 340.00</u>

V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.

(V.A.T. Vote = 3 1075 / 502 1)

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IMPORTANT:

SECTION HEADS MUST ENSURE THAT ALL FEES PAYABLE IN ADVANCE, WHERE APPLICABLE, ARE PAID PRIOR TO THE RENDERING OF THAT SPECIFIC SERVICE. ONLY THE EXECUTIVE DIRECTOR: FINANCE MAY GRANT APPROVAL TO THE CONTRARY.

CAPE WINELANDS DISTRICT MUNICIPALITY
GENERAL WORKS

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2016/2017

1. REPAIR OF INTERSECTIONS: (Income Vote = 1 1361 / 0720)

1.1 The following tariffs apply in a radius of 30 km from the works depot concerned:

	<u>2015/2016</u>	<u>2016/2017</u>		
		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
Bitumen layer and other layers	<u>R740,00</u>	R687.72	R96.28	<u>R784,00/m²</u>
Bitumen layer only	<u>R495,00</u>	R460.53	R64.47	<u>R525,00/m²</u>
Gravel layers on gravel road	<u>R246,00</u>	R228.95	R32.05	<u>R261,00/m²</u>

1.2 *In case of a departure from the conditions stipulated in 1.1, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.*

2. GRADING OF PRIVATE ACCESS ROAD: (Income Vote = 1 1361 / 0720)

	<u>2015/2016</u>	<u>2016/2017</u>		
		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
2.1 Per road for a period of a maximum of one hour, but also linked to the grading cycle of the public road network	<u>R 1 585.00</u>	R1473.68 + R206.32		<u>R1 680,00</u> <i>(Dry grading of road)</i>
	<u>R1 707.00</u>	R1586.84 + R222.16		<u>R1 809,00</u> <i>(Wet grading of road)</i>

2.2 *In case of a departure from the conditions stipulated in 2.1, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.*

3. ERECTION OF TOURISM SIGNS: (Income Vote = 1 1361 / 0720)

	<u>2015/2016</u>	<u>2016/2017</u>		
3.1 Per facility sign within a radius of 30 km from the works depot concerned	<u>R1034.00</u>	R961.40 + R134.60		<u>R1 096.00</u>

	<u>2015/2016</u>	<u>2016/2017</u>	
		Tariff	V.A.T. Total
3.2 Per facility sign within a radius of 31 – 51Km from the works depot concerned	<u>R1378.00</u>	R1281.58 + R179.42	<u>R1461.00</u>

3.3 In case of a departure from the conditions stipulated in 3.2, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.

**4. REMOVAL OF ILLEGAL SIGNS:
(Income Vote = 1 1361 / 0720)**

	<u>2015/2016</u>	<u>2016/2017</u>	
		Tariff	V.A.T. Total
4.1 Inside or outside road-reserve with a maximum area not exceeding 2m ²	<u>R1378.00</u>	R1281.58 + R179.42	<u>R1461.00</u>

4.2 In case of a departure from the conditions stipulated in 4.1, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.

4.3 The service is labour intensive requiring teams of between 6 to 8 persons together with the use of specialised vehicles such as Industrial lifters to perform the function, thus the annual increase should be linked to changes in the labour market in conjunction with fuel increases, as opposed to a CPI-inflationary increase.

	<u>2015/2016</u>	<u>2016/2017</u>	
		Tariff	V.A.T. Total
5. <u>ADMINISTRATION FEE FOR CLEARING ERVEN:</u> (Income Vote = 1 1361 / 0720)	<u>R212.00</u>	R197.37 + R27.63	<u>R225.00</u>
6. <u>ENCROACHMENTS:</u> (Income Vote = 1 1225 / 0720)	<u>R244.00 p.a.</u>	R227.19+ R31.81	<u>R259.00 p.a.</u>
7. <u>TEMPORARY STRUCTURE:</u> (Income Vote = 1 1521 / 0720)	<u>R252.00 p.a.</u>	R234.21 + R32.79	<u>R267.00 p.a.</u>

**V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.
(V.A.T. Vote = 3 1075/502 1)**

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IMPORTANT:
SECTION HEADS MUST ENSURE THAT FEES PAYABLE IN ADVANCE, WHERE APPLICABLE, ARE PAID PRIOR TO THE RENDERING OF THAT SPECIFIC SERVICE.
ONLY THE EXECUTIVE DIRECTOR: FINANCE MAY GRANT APPROVAL TO THE CONTRARY.

CAPE WINELAND DISTRICT MUNICIPALITY

TAKING OF SAMPLES, MEAT INSPECTIONS AND FEES FOR DELIVERING OF NON-MUNICIPAL HEALTH SERVICES TO B-MUNICIPALITIES

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2016/2017

1. **TAKING SAMPLES** (*Payable in advance*)
(Income Vote = 1 1441 / 0720)
(V.A.T. Vote = 3 1075 / 502 1)

2016/2017

Water, Milk and Food samples taken on request from private persons:
Lab tariff + 20 % administrative fee + transport cost = **R4.40/km**
As alternative samples is addressed for account of applicant

2015/2016

Water, Milk and Food samples taken on request from private persons:
Lab tariff + 20 % administrative fee + transport cost = **R4.10/km**
As alternative samples is addressed for account of applicant

2. **MEAT INSPECTIONS** (*Payable in advance*):
(Income Vote = 1 1441 / 0720)
(V.A.T. Vote = 3 1075 / 502 1)

2016/2017

R181.58 + R25.42 (V.A.T.) = **R207.00** per hour within working hours } Plus transport
R235.09 + R32.91 (V.A.T.) = **R268.00** per hour after hours } cost @ R4.40/km

2015/2016

R171.05 + R23.95 (V.A.T.) = **R195.00** per hour within working hours } Plus transport
R221.93 + R31.07 (V.A.T.) = **R253.00** per hour after hours } cost @ R4.10/km

3. DELIVERING OF NON-MUNICIPAL HEALTH SERVICES TO B-MUNICIPALITIES.

*(Income Vote = 1 1441 / 0720)
(V.A.T. Vote = 3 1075 / 502 1)*

	<u>2015/2016</u>		<u>2016/2017</u>		
			<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
Inspections - Air Pollution Control	<u>R277.00</u>		R257.89	R36.10	<u>R294.00</u> per hour
Inspections - Noise Pollution Control	<u>R277.00</u>		R257.89	R36.10	<u>R294.00</u> per hour

Plus Transport cost = R4.40/km

When an expert's advice is required, it will be done in consultation with the concerned Municipality and such cost will be additional to the above mentioned.

4. ISSUING OF EXPORT CERTIFICATES W.R.T. FOODSTUFFS

*(Income Vote = 1 1441 / 0720)
(V.A.T. Vote = 3 1075 / 502 1)*

	<u>2015/2016</u>		<u>2016/2017</u>		
			<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
Issuing of Export Certificates	<u>R303.00</u>		R281.58	R39.42	<u>R321.00</u> per Certificate

V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.
*(When an account is rendered – V.A.T. is to be calculated separately.)
(V.A.T. Votes = 3 1075 / 502 1)*

IMPORTANT:

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CAPE WINELANDS DISTRICT MUNICIPALITY

GENERAL WORKS

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2016/2017

1. **REPAIR OF INTERSECTIONS:** (Income Vote = 1 1361 / 0720)

1.1 The following tariffs apply in a radius of 30 km from the works depot concerned:

	<u>2015/2016</u>	<u>2016/2017</u>		
		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
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1.2 *In case of a departure from the conditions stipulated in 1.1, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.*

2. **GRADING OF PRIVATE ACCESS ROAD:** (Income Vote = 1 1361 / 0720)

	<u>2015/2016</u>	<u>2016/2017</u>		
		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
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	<u>R1 707.00</u>	R1586.84 + R222.16		<u>R1 809,00</u> <i>(Wet grading of road)</i>

2.2 *In case of a departure from the conditions stipulated in 2.1, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.*

3. **ERECTION OF TOURISM SIGNS:** (Income Vote = 1 1361 / 0720)

	<u>2015/2016</u>	<u>2016/2017</u>		
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	<u>2015/2016</u>	<u>2016/2017</u>		
		Tariff	V.A.T.	Total
3.2 Per facility sign within a radius of 31 – 51Km from the works depot concerned	<u>R1378.00</u>	R1281.58 + R179.42		<u>R1461.00</u>

3.3 In case of a departure from the conditions stipulated in 3.2, the (real cost + 20% admin. fee) plus V.A.T., as determined by the Executive Director, will be payable.

**4. REMOVAL OF ILLEGAL SIGNS:
(Income Vote = 1 1361 / 0720)**

	<u>2015/2016</u>	<u>2016/2017</u>		
		Tariff	V.A.T.	Total
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4.3 The service is labour intensive requiring teams of between 6 to 8 persons together with the use of specialised vehicles such as Industrial lifters to perform the function, thus the annual increase should be linked to changes in the labour market in conjunction with fuel increases, as opposed to a CPI-inflationary increase.

	<u>2015/2016</u>	<u>2016/2017</u>		
		Tariff	V.A.T.	Total
5. <u>ADMINISTRATION FEE FOR CLEARING ERVEN:</u> (Income Vote = 1 1361 / 0720)	<u>R212.00</u>	R197.37 + R27.63		<u>R225.00</u>
6. <u>ENCROACHMENTS:</u> (Income Vote = 1 1225 / 0720)	<u>R244.00 p.a.</u>	R227.19+ R31.81		<u>R259.00 p.a.</u>
7. <u>TEMPORARY STRUCTURE:</u> (Income Vote = 1 1521 / 0720)	<u>R252.00 p.a.</u>	R234.21 + R32.79		<u>R267.00 p.a.</u>

**V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.
(V.A.T. Vote = 3 1075/502 1)**

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IMPORTANT:

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Air Quality

Registration of Controlled Emitters Fees

2016/2017

The Minister of Water and Environmental Affairs declared small boilers with a design capacity equal to 10MW but less than 50MW net heat input per unit, as controlled emitters in terms of section 23(1) of the National Environmental Management: Air Quality Act, 2004 in the Government Gazette No.36973 of 1 November 2013.

No prescribed processing fee for the registration of a controlled emitter has been promulgated in terms the National Environmental Management: Air Quality Act, 2004. Should the fee for the registration of controlled emitters be promulgated as a statutory requirements during the Cape Winelands District Municipality 2016/2017 financial cycle, the Council should consider adopting these fees with immediate effect.

Air Quality

Licensing of Listed Activities Fees

2016/2017

In accordance to the National Environmental Management: Air Quality Act, 2004 a business can be declared as a listed activity in terms of Section 21. An application with the licensing authority of the area, in which a business is carried out, must pay a prescribed processing fee in terms of the following sections of the National Environmental Management: Air Quality Act, 2004:

Section 37(2) (a): New license application processing fee

Section 44(3) (a): Transfer of license processing fee

Section 47(3) (a): Renewal of license processing fee

The atmospheric emissions license processing fee calculator is an administrative tool developed to assist licensing authorities when determining the prescribed processing fee.

The Minister of Water and Environmental Affairs, in the spirit of co-operative governance and in support of the provincial and municipal Atmospheric Emission Licensing Authorities, has made available this atmospheric emission licence processing fee calculator as well as the national guideline on the atmospheric emission licence processing fee calculator. In this regard the atmospheric emission licence processing fee calculator and supporting national guideline is meant to assist the Atmospheric Emission Licensing Authorities when calculating the atmospheric emission licence processing fee as contemplated in Chapter 5 of the Act. The calculator and supporting guideline have been developed in order to facilitate the provision of a nationally-consistent high quality licensing service by all Licensing Authorities and especially, consistency in the charging of the processing fees provided for in Chapter 5 of the Act.

Processing fees will be charged based on a calculation method contained in legislation. Until final publication of legislation the calculation method contained in the "Draft Regulations Prescribing the Atmospheric Emission Licence Processing Fee Calculator" published in Government Gazette No.36207 of 08 March 2013 as amended shall be applicable.

CAPE WINELANDS DISTRICT MUNICIPALITY

FIRE SERVICES CHARGES

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2016/2017

**1. SPECIALIZED FIRE FIGHTING SERVICES:
(AS PER MUNICIPAL STRUCTURES ACT)**

(Income Vote = 1 1620 / 0710)

1.1 This will include all Fire vehicles, all manpower, water supplies and pump attendance during actual rendering of a specialized fire fighting services,exceeding 1 hour working time (excluding travelling time)
(Per hour or part thereof)

1.2 Call-out: *Less than 1 hour*

1.3 Organs of State and Municipalities

1.4 Special Standby Services
(Outside Municipal Structures Act)

	2015/2016		2016/2017	
		Tariff	V.A.T	Total
	R2 296.00	R2 014.04	R281.96	R2 296.00
	Free			Free
	Free			Free
	R 2 969.00	R 2 604.39	R 364.61	R 2 969.00

**V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.
(When an account rendered - V.A.T. is to be calculated seperately)**

(V.A.T. Votes :- Inc. = 3 1075 / 502 1)

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CAPE WINELANDS DISTRICT MUNICIPALITY
ADVERTISING COSTS FOR LAND USE DEPARTMENTURE
WHERE ADVERTISING FOR OBJECTIONS ARE CONCERNED
BY-LAW RELATING TO TARIFFS, CHARGES AND FEES
2016/2017

(Income Vote = 1 1521 / 0100)

	<u>2015/2016</u>	<u>2016/2017</u>		
		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>
One newspaper plus Provincial Gazette	<u>R3 422.00</u>	R3 181.85	R445.42	<u>R3 627.00</u>
More than one newspaper plus Prov. Gaz.	<u>R5 814.00</u>	R5 406.14	R756.86	<u>R6 163.00</u>

V.A.T., AS INDICATED, IS APPLICABLE TO THE ABOVE TARIFFS.
(V.A.T. Vote = 3 1075 / 502 1)

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This charge covers all administration and advertising costs that Council may incur. No repayment will be made to any applicant if advertising had already taken place.

If an application is withdrawn before advertising had taken place, 75% of the tariff will be repaid.

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CAPE WINELANDS DISTRICT MUNICIPALITY

EERSTE BEGIN

BY-LAW RELATING TO TARIFFS, CHARGES AND FEES

2016/2017

RENTAL OF HALL FACILITIES

(Income Vote = 1 1165 / 0741)

2015/2016

2016/2017

GROUPS:

		<u>Tariff</u>	<u>V.A.T.</u>	<u>Total</u>	
1.	Consisting mainly of Children -	<u>R78.00</u>	R72.81	R10.19	<u>R83.00</u>
2.	Consisting mainly of Adults - (maximum 10 persons per group)	<u>R169.00</u>	R157.02	R21.98	<u>R179.00</u>

V.A.T., AS INDICATED IN BRACKETS, IS INCLUDED IN THE ABOVE TARIFFS.

(V.A.T. Vote = 3 1075 / 502 1)

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IMPORTANT:

THE HEADS OF SECTIONS HAVE TO ENSURE THAT ALL FEES PAYABLE IN ADVANCE, ARE BEING PAID PRIOR TO THE RENDERING OF SERVICES.

ONLY THE EXECUTIVE DIRECTOR: FINANCE MAY GRANT APPROVAL TO THE CONTRARY.

CAPE WINELANDS DISTRICT MUNICIPALITY

FEES FOR ACCESS TO INFORMATION

(PROMOTION OF ACCESS TO INFORMATION, ACT NO. 2 OF 2000)

2016/2017

	<u>2015/2016</u>	<u>2016/2017</u>
1. Copy of "ACCESS TO INFORMATION MANUAL" R (available on request)		
2. <u>Request fee</u> , except for a personal requester, requesting personal information	R 35-00	<u>R35-00</u>
3. <u>Fees for reproduction:</u>		
Every photocopy of an A 4-size or a part thereof	R 0-60	<u>R 0-60</u>
Every printed copy of an A 4-size page or a part thereof held on a computer or in electronic or machine-readable form	R 0-40	<u>R 0-40</u>
A copy in a computer-readable form on: stiffy disc	R 5-00	<u>R 5-00</u>
compact disc	R 40-00	<u>R 40-00</u>
A transcription of visual images for an A 4-size page or part thereof	R 22-00	<u>R 22-00</u>
for a copy of visual images	R 60-00	<u>R 60-00</u>
for a transcription of an audio record, for an A 4-size page or part thereof	R 12-00	<u>R 12-00</u>
for a copy of an audio record	R 17-00	<u>R 17-00</u>
4. <u>Access Fees</u> (unless exempted under section 22 (8) of the Act:		
Every photocopy of an A 4-size page or a part thereof	R 0-60	<u>R 0-60</u>
Every printed copy of an A 4-size page or a part thereof held on a computer or in electronic or machine-readable form	R 0-40	<u>R 0-40</u>
A copy in a computer-readable form on: stiffy disc	R 5-00	<u>R 5-00</u>
compact disc	R 40-00	<u>R 40-00</u>

A transcription of visual images for an A 4-size page or part thereof	R 22-00	<u>R 22-00</u>
for a copy of visual images	R 60-00	<u>R 60-00</u>
for a transcription of an audio record, for an A 4-size page or part thereof	R 12-00	<u>R 12-00</u>
for a copy of an audio record	R 17-00	<u>R 17-00</u>

5. To search for the record for disclosure, for each hour or part of an hour, excluding the first hour

R 15-00 **R 15-00**

6. Deposit:

A deposit is not required until six hours are exceeded in terms of paragraph 5.
One-third of the access fee, listed in paragraph 4, is payable by the requester as a deposit.

Postage is payable by the requester when a copy of the record must be posted to the requester.

V.A.T. IS INCLUDED IN THE ABOVE TARIFFS.
(Fees to be paid into the Sundry Income Vote of the applicable cost centre)
(V.A.T. Vote = 3 1075 / 502 1)



THE HEADS OF SECTIONS HAVE TO ENSURE THAT ALL FEES PAYABLE IN ADVANCE, ARE BEING PAID PRIOR TO THE RENDERING OF SERVICES. ONLY THE EXECUTIVE DIRECTOR: FINANCE MAY GRANT APPROVAL TO THE CONTRARY.